

How to Sign Your Child Up to Dream, Rise & Shine Breakfast Club (Paid Offer)

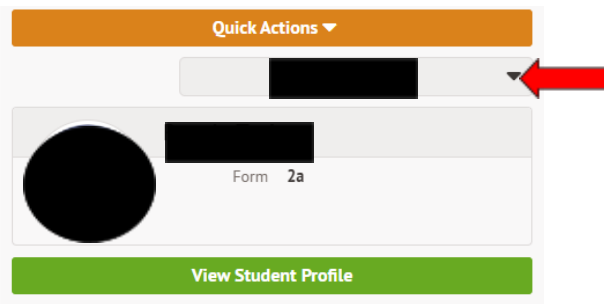
Follow these steps to sign up to an after school club on your Arbor account:

Signing Up via Parent Portal (Web Browser)

Step 1: Log into Your Parent Portal

1. Open your web browser and search “Arbor Parent Portal”.
2. Enter your login credentials (username and password).
3. Click **Login** to access your account.

Tip! If you have more than one child at Goldsmith Primary, navigate between the student profiles by clicking on the drop down menu.



Step 2: Navigate to the "**Activities**" section on your child’s portal, then click on "**Clubs**". Alternatively select "**Quick Actions**" and then choose "**Clubs**"



1. The “**All Clubs**” page will list any clubs your child is currently a member of and any clubs that are currently open for them to join. At the bottom of the page, you'll also see any past clubs from previous years that your child was registered to.

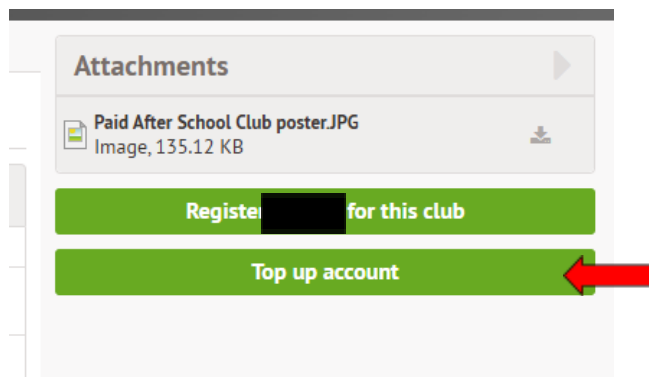
School Clubs	
[Redacted] is Registered For These Clubs (2024/2025)	
24/25 AUTUMN Wednesday Football 1/2 (2024/2025)	<p>Club description: Collection: All children must be collected from the main office (Goldsmith Road) by an appropriate adult at 4:20pm prompt. Kit: Children need to bring their PE kit to school with them on a Wednesday to get changed into after school, ready for club. The places will be given fairly on a first come, first served basis as there is only space for 20 children. Please note - if your child is given a place and then does not attend the club for a period of 2 sessions without reason, their place will be given to someone on the waiting list.</p> <p>Club membership dates: 11 Sep 2024 - 11 Dec 2024</p>
[Redacted] can be Registered For These Clubs (2024/2025)	
24/25 SPRING Monday Dance 1/2 (2024/2025)	<p>Club description: Collection: All children must be collected from the main office (Goldsmith Road) by an appropriate adult at 4:20pm prompt. Kit: Children need to bring their PE kit to school with them on a Monday to get changed into after school, ready for club. The places will be given fairly on a first come, first served basis as there is only space for 20 children. Please note - if your child is given a place and then does not attend the club for a period of 2 sessions without reason, their place will be given to someone on the waiting list.</p> <p>Timetable: Mondays: 15:20 - 16:20 (13 Jan 2025 - 31 Mar 2025, term-time only)</p>
24/25 SPRING Monday Sport 1/2 (2024/2025)	<p>Club description: Collection: All children must be collected from the main office (Goldsmith Road) by an appropriate adult at 4:20pm prompt. Kit: Children need to bring their PE kit to school with them on a Monday to get changed into after school, ready for club. The places will be given fairly on a first come, first served basis as there is only space for 16 children. Please note - if your child is given a place and then does not attend the club for a period of 2 sessions without reason, their place will be given to someone on the waiting list.</p> <p>Timetable: Mondays: 15:20 - 16:20 (13 Jan 2025 - 31 Mar 2025, term-time only)</p>

2. Locate Dream, Rise & Shine Breakfast Club (Paid Offer) within this list.

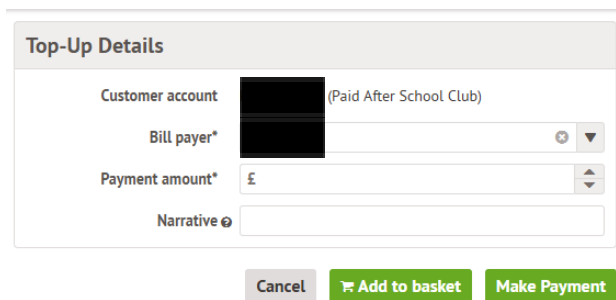
Dream, Rise & Shine Breakfast Club (Paid Offer) (2024/2025)	Club description: Dream, Rise & Shine Breakfast Club (Paid Offer) 7:45-8:00am £1.00 per child per session. Reception to Year 6 pupils. Timetable: Mondays: 07:45 - 08:00 (28 Apr 2025 - 18 Jul 2025, term-time only) Tuesdays: 07:45 - 08:00 (28 Apr 2025 - 18 Jul 2025, term-time only) Wednesdays: 07:45 - 08:00 (28 Apr 2025 - 18 Jul 2025, term-time only) Thursdays: 07:45 - 08:00 (28 Apr 2025 - 18 Jul 2025, term-time only) Fridays: 07:45 - 08:00 (28 Apr 2025 - 18 Jul 2025, term-time only)
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3. Click on a club to open up that club's information page.

4. You must top up your account before you can choose a session date and time.



The screenshot shows an 'Attachments' section with a file named 'Paid After School Club poster.JPG' (Image, 135.12 KB). Below the attachments are two green buttons: 'Register [redacted] for this club' and 'Top up account'. A red arrow points to the 'Top up account' button.



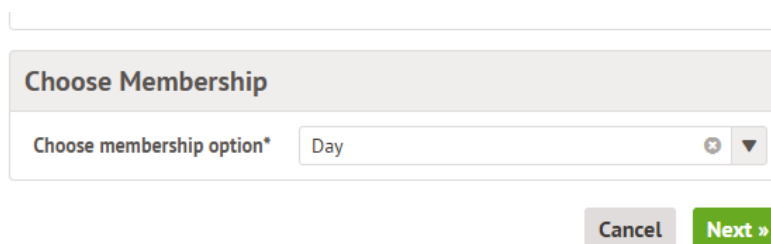
The screenshot shows a 'Top-Up Details' form with the following fields:

- Customer account: [redacted] (Paid After School Club)
- Bill payer*: [redacted]
- Payment amount*: £ [input field]
- Narrative: [input field]

At the bottom, there are three buttons: 'Cancel', 'Add to basket', and 'Make Payment'.

5. Click "Register for this club".

6. Select your membership period (ie. Day).



The screenshot shows a 'Choose Membership' form with a dropdown menu for 'Choose membership option*' set to 'Day'. At the bottom, there are two buttons: 'Cancel' and 'Next »'.

7. On the next page, select which dates you require. Then select Next.

Club Overview	
Name	Dream, Rise & Shine Breakfast Club (Paid Offer)
Description	Dream, Rise & Shine Breakfast Club (Paid Offer) 7:45-8:00am £1.00 per child per session. Reception to Year 6 pupils.
Selected membership option	Day (Sign-up cut-off: 8 hours before session starts)
Club price per session	Monday: £1.00 for 07:45-08:00 session interval Tuesday: £1.00 for 07:45-08:00 session interval Wednesday: £1.00 for 07:45-08:00 session interval Thursday: £1.00 for 07:45-08:00 session interval Friday: £1.00 for 07:45-08:00 session interval


Select Membership Periods	
Day*	Tue, 29 Apr 2025

Club Overview	
Name	Dream, Rise & Shine Breakfast Club (Paid Offer)
Description	Dream, Rise & Shine Breakfast Club (Paid Offer) 7:45-8:00am £1.00 per child per session. Reception to Year 6 pupils.
Selected membership periods	29 Apr 2025

Select Session Interval	
Tuesday*	07:45 - 08:00

7. Then select “**Next**” and then “**Register for this club**”.

All information regarding invoices and payments towards our paid after school can be located in your Paid After School Club Account on your portal homepage.

Accounts	
██████████	: Meals
██████████	: Paid After School Club
██████████	: Goldilocks/Nursery Paid Place
██████████	: Late Collection Fees
██████████	: Breakfast Club (Paid Offer) 

Further information and help can be located on the Arbor website [here](#).

Reminder: From Monday 28th April to Wednesday 30th April, bookings will close 8 hours before. From Thursday 1st May bookings will close 48 hours in advance.

If you experience any issues signing your child up for a club on Arbor, please contact the main office at 01922 710182.