

Parents Evening:  
**Tuesday 24th March: 6c (3:30-5:00pm)**  
**Wednesday 25th March: 3:30pm - 7:30pm**

How to book an appointment on Arbor

Appointments will be available to book on Arbor from Tuesday 10th March at 4:00pm to Monday 23rd March, 4:00pm. Slots are allocated on a first-come, first-served basis.

1. **Log in to Arbor:** Use the Parent Portal on your browser or the Arbor App on your phone.
2. **Find the Event:** On the dashboard, click **“Guardian Consultations”**.

**Guardian Consultations**

Parents Evening- Reception to Year 6 (04 Dec 2024, 15:30 - 04 Dec 2024, 19:30) Self scheduling is open, please click here to book time slots. ▶

3. **Select Your Child:** If you have more than one child, choose the correct one from the list. You will have to book a separate appointment for **each** child.

**Meetings**

|                        |   |
|------------------------|---|
| Meeting for [redacted] | Students: [redacted]<br>Form/Class: 6c<br>Staff: Claire Ndaji<br>Time Slot: <span style="color: red;">Not booked</span><br><small>Self scheduling is open from 25 Nov 2024, 10:23 - 01 Dec 2024, 18:00, please click to book time slot</small>  |
| Meeting for [redacted] | Students: [redacted]<br>Form/Class: 5b<br>Staff: Hannah Thorpe<br>Time Slot: <span style="color: red;">Not booked</span><br><small>Self scheduling is open from 25 Nov 2024, 10:23 - 01 Dec 2024, 18:00, please click to book time slot</small> |

4. **Choose a Time:** Please select an available slot from the dropdown menu. If a time does not appear, it means that slot has already been booked.

**Schedule Meeting**

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|                       |  |
|-----------------------|--|
| Consultation          | Parents Evening- Reception to Year 6   |
| Meeting               | 5b meeting [redacted]  |
| Meeting with staff    | Hannah Thorpe  |
| Concerning student    | [redacted]   |
| Guardian(s) attending | <input checked="" type="checkbox"/> [redacted]<br><input checked="" type="checkbox"/> [redacted] |
| Time slot*            | <input type="text" value="Time slot"/>   |

[Book time slot](#)

**Notes**

No notes added.

[Add note](#)



5. **Confirm Booking:** Click **“Book”** to secure your appointment. You’ll see a confirmation once it’s booked under **“Guardian Consultations”**. A confirmation email will also be sent to your inbox.

#### Parents Evening- Reception to Year 6

##### Details

|                        |   |
|------------------------|---|
| Consultation dates     | 04 Dec 2024, 15:30 - 19:30              |
| Self scheduling period | 25 Nov 2024, 10:23 - 01 Dec 2024, 18:00 |

##### Instructions

This page displays guardian consultation meetings concerning you and your children. Click the row of each meeting to book a slot or view further information. If you have missed the self-service scheduling period, you will need to contact the school to book an appointment.

[Download my meetings](#)

##### Meetings

|             |                                       |
|-------------|---------------------------------------|
| Meeting for | Students:                             |
|             | Form/Class: 1b                        |
|             | Staff: Alexandra Jones                |
|             | Time Slot: 04 Dec 2024, 15:30 - 15:40 |

Further information and help can be located on the Arbor website [here](#).

If you have any issues booking your parent meeting on Arbor, please contact the main office on 01922 710182.