



# Goldsmith Primary Academy



A part of Windsor  
Academy Trust

**Head of School**  
Mr M Wakeman

**Executive Headteacher**  
Mrs L Bridgwood

Place of registration: England



**Goldsmith Road, Harden,  
Walsall, WS3 1DL**



01922 710182



postbox@goldsmith.windsoracademytrust.org.uk



www.goldsmithprimary.org.uk



@goldsmithwalsal



Monday 2nd September 2024

Dear Parents and Carers

We are looking forward to welcoming you back tomorrow and are ready to start the new academic year. **Pupils from Year 1 to Year 6 are returning on Tuesday, 3rd September 2024, at 8:40 a.m.** Breakfast club will operate as normal. For pupils in Goldilocks, Nursery, and Reception, please refer to the original times and dates provided on transition day by the EYFS team.

Please find some key information below that we hope will help us continue working in partnership with you to support your child and help them feel prepared for their return to school.

1. **Staffing** - We would like to welcome some new staff to our Goldsmith family for the new year: Miss Cottam in Year 2 and Miss Wilding, who will be working across the school. We know you will make them all feel very welcome.
2. **Entrance and Exits:**

#### PLEASE NOTE:

- **SCHOOL IS ONLY ACCESSIBLE VIA THE GOLDSMITH ROAD ENTRANCE**
- **THE CAR PARK AND PEDESTRIAN GATES ON MASEFIELD ROAD ARE SOON TO BE AUTOMATED FOR STAFF AND DELIVERIES ONLY.**
- **THE GOLDSMITH ROAD ENTRANCE IS NOW THE MAIN ENTRANCE**

**Entrance** - All pupils enter through the main Goldsmith Road gate. **Gates will open at 8:40 a.m. and close at 8:50 a.m.** Children arriving after this time will need to enter through the main school office (now located at the Goldsmith Road entrance). There will be members of staff on the gates who will be available to take any messages. This allows teachers to concentrate on learning at the start of the day. If you have any specific information that you want the teacher to know, please send a Dojo message or talk to staff when you collect your child at the end of the day.

#### Exit:

- **Reception, Year 1, Year 2, and Year 3** - Pupils will be collected as normal from their classroom door on the south playground. The site will be accessible via the swimming pool gate.



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- **Goldilocks, Nursery, Year 4, and Year 5** - Pupils will be collected from their classroom doors via the new main entrance. **Please note, no pupils in Year 5 will be permitted to walk home unless written permission is given by the Headteacher.**
- **Year 6** - Pupils will be walked down to the playground nearest to the main entrance and dismissed from there. Please note, a separate communication relating to pupils walking home will be sent out later this week. Pupils in Year 6 will not be permitted to walk home until **Monday 9th September**, and only once permission is received. **Any previous consent for walking home will be void**, and new forms will need to be completed for this academic year.

Please note that school gates will open at **3:09 p.m and close at 3:20 p.m.** The school day and teaching end at 3:10 p.m; your child will be dismissed within 5 minutes of the end of the day. If you are collecting multiple children, we suggest you begin with your youngest. Children who have not been collected by 3:20 p.m will need to be collected from the school office.

3) **Attendance** - At Goldsmith, our attendance target is **97%**, and we will always work to support you in ensuring your child achieves this. Where that is not successful, or is not engaged with, the law protects pupils' right to an education and provides a range of legal interventions to formalise attendance improvement efforts. If all other avenues have been exhausted and your child's attendance falls below 90%, the local authority will enforce attendance through legal proceedings. We will be sharing with you in the next few weeks an update to our attendance procedures, including our new tiers of concern.

4) **Uniform** - Please see the school website for reference to school uniform and PE kit: [Uniform | Goldsmith Primary Academy](#). **Please note that children in Reception and Year 4 will receive a new black PE top in the first week.** If other year groups need a new one or wish to purchase an additional top, these will be available on Arbor for purchase from Monday, 9th September 2024.

Please remember that **ALL JEWELLERY**, except for that worn for religious reasons, is not permitted at school. This includes earrings that are not studs. This is part of our uniform policy, and we will be asking children to remove jewellery and place it in an envelope for collection from the main office at the end of the day. Please note that even stud earrings must be removed or covered before PE lessons.

There will also be a Uniform Sustainability Swap Shop on the North Playground (formerly KS2 playground) on Thursday and Friday of the first week of term. Please both donate and take items from the tables.

5) **PE** - Please see the additional document attached, which details PE days for this half term. **Swimming will begin for Year 3 in the first week of term on Thursday, 5th September 2024.**



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Please note that swimming is statutory, and we are required to teach your children to swim. Please remember that pupils can wear their PE kit on PE days. Forest School details will be communicated by your child's teacher or Miss Longmore-Thompson in due course, as this will not be a weekly session.

6) **ClassDojo** - You will notice some changes here; your child will be reallocated to their new class, and names will be updated for teachers. If your child is new to the school, your child's teacher will be in touch with you in the coming days to get you connected. It is vital that you are connected to ClassDojo, as this, along with Arbor, is our primary platform for communication on a daily basis.

7) **Mobile Phones and Personal Effects** - As always, we do our best to ensure that your child's possessions are safe and well looked after. However, you can do your part to help as well:

- Please write your child's name on every item they wear to school.
- Please ensure your child does not bring toys or other expensive items to school, including jewellery.
- Please remember that your child is provided with all the equipment they need for learning. Pencil cases are not necessary, as each child has been supplied with their own fully equipped pencil case.

**Mobile phones are not permitted in school.** If your child is in Year 6 and is allowed to walk home alone, they are permitted to bring their mobile phone, but it must be switched off and placed in the class box. These boxes are then locked away in the office. Phones are handed back out by the teacher at the end of the day. **Goldsmith Primary Academy and its staff will not take responsibility** for the loss, damage, or theft of any personal property brought to school, including mobile phones.

8) **Meet the Teacher Events** - We intend to hold teacher meetings within the first three weeks of the school year. These will be a short information-sharing session followed by an informal opportunity for you to meet your child's teacher. Details will be shared on ClassDojo by your child's class teacher.

We hope that you have had a restful summer break, and we look forward to seeing you all tomorrow.

Best Wishes

Mr. Wakeman  
**Headteacher**